

Submitted by: ASSEMBLY MEMBER CLAMAN,
PUBLIC SAFETY COMMITTEE CHAIR
Prepared by: Assembly Counsel
For reading: July 17, 2007

CLERK'S OFFICE
APPROVED
Date: 7-17-07

ANCHORAGE, ALASKA
AO NO. 2007-94(S)

1 AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY ADOPTING A NEW
2 CHAPTER IN TITLE 29, SCHOOLS TO REQUIRE ALL PUBLIC, PRIVATE AND
3 RELIGIOUS SCHOOLS TO FILE EMERGENCY CONTACT INFORMATION WITH THE
4 ANCHORAGE POLICE DEPARTMENT.
5

6
7 THE ANCHORAGE ASSEMBLY ORDAINS:
8

9 **Section 1.** Anchorage Municipal Code, Title 29, Schools, is amended by enacting a
10 new chapter to read as follows:
11

12 **29.30 Emergency Contact Information**

13
14 **29.30.010 Purpose of emergency contact information.**
15

16 The purpose of filing emergency contact information is to ensure that the physical
17 location and on-site contact information are immediately available to the
18 Anchorage Police Department for all schools in the event of an emergency or
19 threat to public safety.
20

21 **29.30.020 Filing requirements for all schools.**
22

23 A. All schools with physical premises for student attendance within the
24 municipality shall file emergency contact information with the Anchorage
25 Police Department.
26

27 1. The superintendent of schools shall file emergency contact
28 information for public, alternative, and charter schools operating
29 under authority or funding of the Anchorage School District.
30

31 2. Each private school and each religious school, as defined in
32 AS 14.45.200, shall file emergency contact information directly with
33 the Anchorage Police Department.
34

35 3. Each alternative and each charter school operating independently
36 of Anchorage School District funding or authority shall file
37 emergency contact information directly with the Anchorage Police
38 Department.

B. Emergency contact information for each school shall include the:

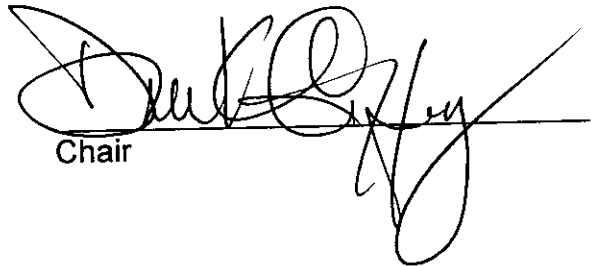
1. Name of the school;
2. Name of the person in charge of on-site operation;
3. Telephone number to reach the on-site operator of the school in the case of emergency;
4. Physical address for locating the school;
5. Postal service mailing address;
6. Electronic mail address and facsimile number, if any, used by the school; and
7. The school's regular days and hours of operation.

C. Emergency contact information shall be filed annually by October 1 of each year, and updated by the school on an as-needed basis to be current and accurate.


Section 2. Schools within the scope of this ordinance shall file emergency contact information with the Anchorage Police Department within 90 days of passage of this ordinance.

Section 3. This ordinance shall become effective immediately upon its passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 17th day of July, 2007.


Chair

ATTEST:


Municipal Clerk



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
NO. AM 414-2007(A)

Meeting Date: July 17, 2007

From: Assembly Member Claman on behalf of the Public Safety Committee

Subject: **AO 2007-94(S) – AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY ADOPTING A NEW CHAPTER IN TITLE 29, SCHOOLS TO REQUIRE ALL PUBLIC, PRIVATE AND RELIGIOUS SCHOOLS TO FILE EMERGENCY CONTACT INFORMATION WITH THE ANCHORAGE POLICE DEPARTMENT.**

The Anchorage Police Department contacted the Public Safety Committee because of concerns that lack of information limited their ability to contact schools and child care facilities in an area where an emergency situation is developing. In order to better fulfill their public safety duties when an emergency situation is developing in an area of Anchorage, the police department may need to contact schools and child care facilities in that area to advise those schools and child care facilities of the developing emergency.

After consultation with the State, the Municipality Department of Health and Human Services (DHHS) and the Anchorage Police Department, we determined that DHHS can and will provide necessary information regarding child care facilities falling within the scope of AMC 16.55 to the Anchorage Police Department without Assembly action. Accordingly, this ordinance requires all schools to provide information to the Anchorage Police Department.

Currently, there is no formal process in place to ensure that the Anchorage Police Department has emergency contact information for schools operated within the Municipality of Anchorage. By informal process only, the Anchorage Police Department receives emergency contact information from the Anchorage School District.

Religious and private schools are governed by Alaska Statute AS 14.45.030–14.45.200, but there is currently no state mandate to assist the Municipality with this important health and safety measure.

AO 2007-94(S) provides a formal mechanism to assist the Anchorage Police Department. With the information provided to APD by the schools and the information provided to APD by DHHS, dispatch will be able to contact schools and child care facilities falling within the scope of AMC 16.55 in an emergency.

1 Maintaining current and accurate emergency contact information for all licensed child
2 care facilities, and for every public, private, or religious school with physical premises for
3 student attendance, is a health and safety priority for the Anchorage Police Department
4 and is endorsed by the Public Safety Committee.

5
6
7 Respectfully submitted:

8
9
10
11 Matt Claman
12 Assembly Member, Section 3
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

Municipality of Anchorage
MUNICIPAL CLERK'S OFFICE
Agenda Document Control Sheet

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

AO 2007-94(S)

1	SUBJECT OF AGENDA DOCUMENT ADOPT A NEW CHAPTER IN AMC TITLE 29, SCHOOLS TO REQUIRE ALL PUBLIC, PRIVATE, AND RELIGIOUS SCHOOLS TO FILE EMERGENCY CONTACT INFORMATION WITH APD	DATE PREPARED 7/2/07
		Indicate Documents Attached <input checked="" type="checkbox"/> AO <input type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM
2	DEPARTMENT NAME Assembly	DIRECTOR'S NAME Dan Coffey, Assembly Chair
3	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY Julia Tucker, Assembly Counsel	HIS/HER PHONE NUMBER 343-4419
4	COORDINATED WITH AND REVIEWED BY	INITIALS
	Mayor	
	Municipal Clerk	
	Municipal Attorney	
	Employee Relations	
	Municipal Manager	
	Anchorage Parks & Recreation	
	Fire	
	Health & Human Services	
	Merrill Field Airport	
	Municipal Light & Power	
	Office of Management and Budget	
	Police	
	Port of Anchorage	
	Office of Economic & Community Development	
	Solid Waste Services	
	Public Transportation	
	Anchorage Water & Wastewater Utility	
	Executive Manager	
	Planning Department	
	Chief Fiscal Officer	
	Heritage Land Bank	
	Information Technology Department	
	Project Management & Engineering	
	Purchasing	
	Other	
5	Special Instructions/Comments	
	NEW PUBLIC HEARINGS	
6	ASSEMBLY HEARING DATE REQUESTED 7/17/07	7 PUBLIC HEARING DATE REQUESTED 7/17/07

2007 JUL -2 AM 9:48
 M.O.A.
 CLERK'S OFFICE